



Garstang Town Council

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Garstang Scout and Guide

Headquarters

Kepple Lane

Garstang

PR3 1PB

Full Council Meeting, 20th July 2026 Agenda

Councillors and members of the press & public

You are summoned to attend the meeting of the Council to consider the items detailed on the attached agenda.

The meeting will be held at Garstang library,
Windsor Road, Garstang, PR3 1EX
on Monday, 20 July 2026 at 7.30pm.

Members of the public and press are invited to attend the meeting

Members of the public are welcome to attend the meeting without prior notice. However, to help the Council prepare responses to questions, please contact the Clerk by 13.00 on Monday, 20 July 2026 if you wish to express an interest in attending.

Recording of Public Council Meetings

Please be aware that the public meeting may be recorded for the accuracy of the minutes.

As per standing orders 12g; for any meeting that has been recorded the recording will be kept for a period of 6 months after the minutes have been approved as accurate before the recording is deleted.

E Parry

Town Clerk

15th July 2026

Agenda

- 1) **Apologies for absence**
To receive apologies for absence.
- 2) **Declaration of Interests and Dispensations**
To receive disclosures of pecuniary and non-pecuniary interests and dispensation requests from Councillors on matters to be considered at the meeting.
- 3) **Public participation**
The Mayor will ask Councillors to agree to adjourn the meeting to allow non-Councillors to speak and will ask Councillors to agree to reconvene the meeting on the conclusion of the public participation.
The Clerk is reminding Councillors of standing orders applying to public question time:
 - 3e Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.
 - 3h In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.
 - 3f The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed 15 minutes unless directed by the chairman of the meeting.
- 4) **Announcements – for information**
- 5) **Minutes of the last meetings – for decision**
Councillors are asked to approve, as a correct record, the [minutes of the meeting held on 15 June 2026](#).
- 6) **Finance payments, Clerk/RFO – for decision**
Councillors are asked to approve the payments, detailed vouchers 60 – 69, in the Appendix.

For information: Standing Order 17.c, Accounts and Accounting Statements, applies. The Responsible Financial Officer has delayed circulating the statement because the pension figures have not yet been reconciled. At the time of printing the agenda, advice was being awaited from Morecambe Town Council.
- 7) **Wyre Council Planning, Clerk – for decision**
The Town Council has been consulted on the following application; the Council is asked to respond.
 - a) **Application Number: 26/00520/FUL**
Proposal: Proposed dormers to the front and rear elevations, alterations to side elevation entrance, formation of new main entrance to the front elevation.
Location: 22 Sycamore Avenue, Garstang, PR3 1FR

- 8) **Poppy trail ties for Poppies in the town, Councillor Perkins– for decision**
Proposal: That Garstang Town Council approves the purchase of 1,000 cable ties, at a cost of £160, to support the town's poppy trail in the lead-up to Remembrance Sunday.

Background: David Brewin has requested that Garstang Town Council considers contributing towards the cost of cable ties used for the poppy trail around the town.

Cost detail: The poppy trail requires 7.5mm x 540mm cable ties.

- Mr Brewin has quoted £160 for 1,000 ties.
 - The RFO has sourced an alternative quote from C&C Supplies at £13.88 per pack of 100, plus VAT, available in black or neutral.
- The RFO advises that cost code 45, Remembrance Sunday, has a budget of £815.16 and there is an Earmarked reserve of £525+.

- 9) **A6 Corridor Review Through Garstang, Councillor Kelly – for decision**
The full report is detailed in the Appendix.

Proposal: That Garstang Town Council requests Lancashire County Council to undertake a review of the A6 corridor through Garstang, from the Greenhow Drive development in the south to the Nateby Crossing development in the north, with consideration given to reducing the existing speed limit to improve road safety, pedestrian safety and the town environment.

- 10) **Experimental Traffic Regulation Order on Parkside Lane and Green Lane, Councillor Kelly – for decision**
The Full report is detailed in the Appendix.

Proposal: That Garstang Town Council requests Lancashire County Council to urgently investigate whether an Experimental Traffic Regulation Order is an appropriate mechanism to trial traffic restrictions on Parkside Lane and Green Lane, including but not limited to a one-way system, a restriction on through traffic, or other suitable measures following technical assessment.

- 11) **Natter at Navarro's, Councillors Dickinson and Perkins & Clerk – for decision**

Further to minute 024(2026/17), The Town Trust has confirmed that the trustees are happy for the Natter at Navarro's to go ahead.

Proposal: That authority is delegated to the Clerk to progress the initiative, in consultation with Councillors Dickinson and Perkins. Councillors are asked to indicate whether they would also like to be involved in the project.

Financial implications: Councillors are asked to approve that any set-up costs for the project are allocated to the EMR Community Engagement cost code. This reserve is intended to cover costs associated with community consultation and supporting community partnerships. The current balance is approximately £5,500, and the RFO asks Council to agree a spending limit.

Safeguarding: A safeguarding policy is currently being considered by the Personnel Committee, and it is expected that it will be presented for approval at Full Council on 17 August 2026.

12) **Greater Garstang Partnership Board, Councillor Pearson – for discussion and information**

An opportunity for Councillors to ask any questions and discuss issues relating to the GGPB. The last meeting was on [14 July 2026](#)

13) **Items for next Council monthly agenda**

Councillors are asked to raise matters to be included on the agenda and 'Report of other representatives and projects' for the meeting of the Town Council on **17 August 2026** by notifying the Clerk by **9 August 2026**. The item should specify the business which it is proposed to transact in such a way that the member who receives it can identify the matters which he will be expected to discuss i.e. it needs to specify either what the proposal is and that a decision is required or whether the item is for information only.

The Clerk has produced an [agenda item template](#) to assist Councillors collate their agenda item. The template can be found on Teams – Full Council.

14) **Clerk's Report**

a) UK Town of Culture 2028

The Town council has been informed that unfortunately, on this occasion, your application has not been selected for the shortlist. The Clerk contacted Wyre Council with the following: I would like to thank you all for your support in submitting the application. The process provided a great opportunity to showcase Garstang and highlighted the strength of our community and local partnerships.

15) **Councillor Report**

Council surgery held on 11 July 2026, Councillor Kelly

The surgery was attended by Councillors Kelly, Perkins and Webster. County Councillor James Tomlinson was also present.

A resident of Barnacre with Bonds raised a question, which Councillor Webster referred to County Councillor Tomlinson.

Two further residents raised separate concerns relating to traffic issues around the Bellflower crossroads:

- i) Parkside Lane: concerns about vehicles ignoring the "access only" signs, dangerous driving and two potentially fatal incidents involving children.
- ii) Green Lane / Diamond Row: similar concerns about speeding traffic and dangerous driving by motorists seeking to avoid congestion at the crossroads.

County Councillor Tomlinson has raised the matter with the police and is pursuing it with the relevant agencies, with a view to traffic lights being installed using Section 106 funding.

16) **Outside body representatives**

None.

17) **Mayor's engagements**

Date	Event
14 June 2026	Fire Station Open Day
16 June 2026	G4B Inaugural Meeting
18 June 2026	Garstang Gym Supporting Cycle Fundraiser
18 June 2026	St Thomas' Mothers' Union Victorian Afternoon Tea
20 June 2026	Classic Car Meet & St Michael's Gala
21 June 2026	Makers Market
24 June 2026	Cornmill Strawberries and Fizz
24 June 2026	Rotary 200 Club Dinner
25 June 2026	Flag Raising
28 June 2026	Charity Art Preview
28 June 2026	Sports Club Presentation of Scarecrow Festival Prizes
29 June 2026	Exhibition by Garstang Partnership
2 July 2026	CRY Coffee Morning
4 July 2026	St Thomas' Church Fayre
11 July 2026	Elswick Singers Concert
12 July 2026	Garstang Musical Productions Play

Appendix

1) Item 6: Finance payments

Voucher No	Date	Net	VAT	Total	Description	Supplier	Bank
78	20/07/2026	£250.00	£-	£250.00	Internal Audit Report	ATEECO Specialist Services for Parish & Town Councils	Unity Trust Bank
71	20/07/2026	£53.00	£10.60	£63.60	Tyre	Red Rose Tyres Ltd	Unity Trust Bank
70	20/07/2026	£37.88	£-	£37.88	Electricity bill Scout Hut	Scout & Guide Management Committee	Unity Trust Bank
69	20/07/2026	£35.00	£-	£35.00	Training	Lancashire Association of Local Councils	Unity Trust Bank
67	20/07/2026	£6.67	£1.33	£8.00	Office Remote Wi-Fi	ID mobile	Unity Trust Bank
66	20/07/2026	£25.30	£5.06	£30.36	Monthly Management Fee	Easy Web Sites Ltd	Unity Trust Bank
65	20/07/2026	£1,248.63	£-	£1,248.63	Pension	Lancashire County Council	Royal Bank of Scotland
64	20/07/2026	£32.46	£6.49	£38.95	Mobile phone	Vodafone	Unity Trust Bank
63	20/07/2026	£4,780.76	£-	£4,780.76	P30	HM Revenue & Customs	Unity Trust Bank
62	20/07/2026	£7.60	£1.52	£9.12	Materials	C&C Supplies Collinson Ltd	Unity Trust Bank
60, 61 & 68	20/07/2026	£5,106.24		£5,106.24	Staff salaries	Salaries to be paid electronically on 24/07/2026. Clerk: LC2 range SCP 19- 32, 'National Agreement on Salaries and Conditions of service of Local Council Clerks Wales 2004.Lengthsman NJC salary range 19-23. Assistant Lengthsman SCP 4	Unity Trust Bank

2) Item 9: A6 Corridor Review Through Garstang, Councillor Kelly

1.0 Proposal:

It is proposed that Garstang Town Council requests Lancashire County Council to undertake a review of the A6 corridor through Garstang from the Greenhow Drive development in the south to the Nateby Crossing development in the north, with consideration given to reducing the existing speed limit in order to improve road safety, pedestrian safety and the town environment.

2.0 Background Information:

The Council considers that the character and function of this section of the A6 has materially changed since the speed limit was originally established. The road historically operated as a bypass route around the town; however, significant residential development has since taken place on the western side of the A6, extending from the Greenhow Drive area in the south towards the Nateby Crossing Lane development in the north.

These developments have resulted in increased residential frontage, additional pedestrian movements, increased vehicle access points and greater interaction between local traffic and through traffic. The Council therefore considers that the existing 50mph speed limit should be reviewed to determine whether it remains appropriate for the current highway environment.

The Council therefore requests:

1. A formal speed limit assessment of the existing 50mph restriction.
2. Consideration of whether a reduced speed limit would better reflect the current highway environment.
3. A review of the A6 junction with Moss Road and Longmoor Road, including whether further traffic management measures may be required.

Garstang Town Council requests that Lancashire County Council undertake a site assessment and advise on the appropriate next steps.

3.0 Background Documents:

None.

4.0 Implications to be completed by the Councillor and Clerk:

No commitment to expenditure is currently requested beyond:

- councillor time,
- email correspondence,
- and preliminary discussions.

Yes	Yes/No	Detail
Staffing Implications	N	
Council objectives	Y	the aim is to improve the environment and road safety
Equalities & diversity	N	
Community safety	N	
Sustainability	N	
Climate change and environmental issues	Y	Lower speeds should reduce emissions.

Yes	Yes/No	Detail
Information and Communication Technology (ICT)	N	
There will be financial implications	N	
There is provision within the budget	N	
Decisions may give rise to additional expenditure	N	
Decisions may have potential for income generation	N	
Asset management	N	
GDPR - Data Privacy Impact Assessment	N	
Other legal considerations:	N	
Risk Management (including health and safety)	N	

3) Item 10: Experimental Traffic Regulation Order, Councillor Kelly

Proposal: That Garstang Town Council requests Lancashire County Council to urgently investigate whether an Experimental Traffic Regulation Order is an appropriate mechanism to trial traffic restrictions on Parkside Lane and Green Lane, including but not limited to a one-way system, a restriction on through traffic, or other suitable measures following technical assessment.

2.0 Background Information:

The purpose of the trial would be to assess whether such measures reduce rat-running, improve road safety, and address concerns arising from congestion at the A6/Moss Lane/Longmoor Lane junction.

Garstang Town Council will support the investigation by providing evidence from residents, including reports of incidents and near misses, and will consider an appropriate financial contribution towards the costs of progressing the scheme, subject to further information from Lancashire County Council.

3.0 Background Documents:

None.

4.0 Implications to be completed by the Councillor and Clerk:

No commitment to expenditure is currently requested beyond:

- councillor time,
- email correspondence,
- and preliminary discussions.

Yes	Yes/No	Detail
Staffing Implications	N	

Yes	Yes/No	Detail
Council objectives	Y	the aim is to improve the environment and road safety
Equalities & diversity	N	
Community safety	N	
Sustainability	N	
Climate change and environmental issues	N	
Information and Communication Technology (ICT)	N	
There will be financial implications	N	
There is provision within the budget	N	
Decisions may give rise to additional expenditure	N	
Decisions may have potential for income generation	N	
Asset management	N	
GDPR - Data Privacy Impact Assessment	N	
Other legal considerations:	N	
Risk Management (including health and safety)	N	